



1st Peer to Peer Research and Professional Forum 2018

Organized by

**Faculty of Business
University "Aleksandër Moisiu" Durrës**

May 5th, 2018

Durrës, Albania

On the occasion of the conference and taking into consideration the necessity of building and strengthening regional and international connection bridges between researchers and professionals especially within our national context our Faculty organizes the 1st Peer to Peer Research and Professional Forum 2018. This forum aims to further develop networking, experience and knowledge sharing opportunities between researchers and professionals participating in the conference.

For this reason, we strongly encourage and invite all the participant of the 8th International Scientific Conference of Business Faculty to be part of the P2P Forum.

The event will have an innovative format where each participant will have the opportunity to build its own meeting agenda (up to 12 meeting of 15 minutes) according to its research and professional interests. The Faculty will provide all the logistic and operational facilities.

Each participants needs to fill application form by April 20th below by in order to participate in the forum.

There is an additional participation fee of 20 Euro for conference participants who which to participate to the Forum.

Guidelines for submitting the participation to the Forum

1. Validation of personal email

Before registering to the Forum, all participants are requested to validate their email in the following link <http://iscbf.com/p2pforum/index.php> using username and password received by email.

2. Online registration

Once you validate your personal email the next step is to register online at the following link <http://iscbf.com/p2pforum/index.php>. In order to make sure that your participation will be included in the P2P Forum program, the registration and payment (20 EUR per person) should be completed by April 20th.

Note: The better the quality of your profile the more meeting requests you will receive.

3. Notification for online registration

After submitting the online application participants will be notified by email regarding the submission of the participation form.

4. Promotion of participant's profile

All personal profiles published in the main website of the Forum will be promoted by the organizers of this event. All participants that have already submitted their application form have the possibility to change their online profile any time.

5. Build the meeting agenda

Participants are requested to schedule their personal meetings (up to 12 meeting of 15 minutes) after they submitted the online application and made the payment. All participants will be notified by email once the request meeting is been accepted by recipients.

Note: Participants can request meetings to other participants but also can be requested for meetings by other participants.

6. Final meeting agenda

Email notification

All participants will be notified by email regarding the final personal meeting agenda a few days before the event. The final personal meeting agenda will provide participants about

important information such as the time, the number of the table and who they are going to meet.

Confirm the participation

Once participants are notified regarding the final personal meeting agenda, they will be asked to confirm their participation to the event. For this reason, participants are kindly invited to notify the organizer of the event by email in order to confirm or cancel their participation to the event.

7. Forum day

The day of the event participants are kindly invited to the registration desk in order to receive the final version of their personal meeting agenda including last minute bookings. The final version of meeting agenda will provide participants a list of names of their conversation partners and the number of table for each specific meeting.

For any additional information please contact us at forump2p2018@gmail.com.